



Plan Name: National Electrical 401(k) Plan  
Plan Number: 525346-01

Dear Participant,

Saving for retirement is one of the most important things you can do to provide for your financial future. That's why we are pleased to offer you an easy, convenient, and powerful way to help you prepare for retirement — the National Electrical 401(k) Plan (the NEFP), serviced by Empower.

There is a two-step process for enrolling in the NEFP. The first step is to elect how much you want to contribute to the plan with each paycheck. To get started and enroll in the plan, visit **[ourbenefitoffice.com/nefp/benefits](http://ourbenefitoffice.com/nefp/benefits)**, and click on *Enrollment Form*. Or call **888-292-6406** weekdays from 7:30 a.m. to 4:30 p.m. Eastern time. Once your contribution election is complete, a confirmation page will be emailed to you. You must provide a copy of this confirmation to your Employer to have your contribution deductions begin.

After you have provided your employer a copy of your enrollment confirmation, please allow two weeks for processing. This will allow time for your account to be established at Empower. Once your account is available, you can then begin the second step of the process, which is making your investment elections. If no investment elections are made, your funds will be invested in the plan's Qualified Default Investment Alternative (QDIA). For additional information on the investments available to you, visit **[empower.com/nefp](http://empower.com/nefp)** and click on *Investments > Investment performance*.

### **Manage your account online**

As stated above, once Empower has your account information established, you can then set up and start managing your account. Here's how:

Visit **[empower.com/nefp](http://empower.com/nefp)** or download the Empower app on your mobile device.

- 1) Click on ***Register***.
- 2) Select ***I do not have a PIN***.
- 3) Create a username and password.

You'll need to enter your:

- Social Security number
- ZIP code
- Last name (Include any suffix, such as Jr. or III.)
- Date of birth

The next time you access your account, choose ***Sign in***.

### **Save paper and time with electronic delivery**

Receiving retirement plan materials electronically isn't just environmentally sound, it can also cut your clutter and simplify your life. After your enrollment is complete, log in to your account online, view your *Profile*, and update your *Delivery Preferences* to e-delivery to sign up for this service.

### **Helping you be better prepared**

Take advantage of the online Learning Center. It can show you how to get the most out of the retirement plan, understand asset allocation, help manage debt, and more, all in an easy-to-use, interactive format. Visit **[learningfromempower.com](https://learningfromempower.com)**

### **Additional help when you need it**

Successful retirement saving can mean having the tools, resources, and people who help you make the right decisions. The plan can help you find the freedom to retire on your terms. Visit Empower online at **[empower.com/nefp](https://empower.com/nefp)** or call **833-569-2433** for help with managing your account and answering your questions. Empower Customer Care Center representatives are available weekdays from 8 a.m. to 9 p.m. Eastern time and Saturdays from 9 a.m. to 5:30 p.m. Eastern time.

Preparing for tomorrow starts today. By taking advantage of all that the plan offers, you can be on the path to a more comfortable, fulfilling retirement.

Sincerely,

Plan Administrator

Investing involves risk, including possible loss of principal.

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